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Introduction

Welcome to the Clear Creek High School Band Booster Club! This guidebook is intended to describe the activities of the CCHS Band Booster Club and we hope that it will answer many of your questions. This guide only covers information related to booster membership and activities; student information can be found in the Student Handbook distributed by the Band Directors. If you have any questions or concerns, please feel free to contact a member of the Executive Board; their contact information can be found on [page 3](#).

Clear Creek High School Band Booster Club is a 501 (c)(3), non-profit organization. As such, all funds collected are used for the sole purpose of supporting school sponsored activities. The Clear Creek High School Band Booster Club is considered a public charity and as such, no part of the gross earnings of the booster club benefits its members, trustees, officers or other private persons. Additionally, program assets do not endorse a political candidate.

Parents/guardians of band members are invited to become active members of the CCHS Band Booster Club by paying the prescribed membership dues per family per school year.

The organization's primary purpose is to provide financial assistance to the Wildcat Band and Color Guard in areas no longer funded by the CCISD budget. The Band Boosters raise the funds that are used to provide this financial support and enable the band to participate in the many activities that occur throughout each school year. The amount of money the booster organization raises each year varies with the Band Program needs.

Where does the money go? The funds that are raised pay for many things throughout the school year. A partial list of the events and activities which the CCHS Band Booster funds is listed below:

- Marching Shows (Purchase of music and choreography)
- Prop Creation
- Supplemental Instruction
- Technician & Clinician Fees
- Contest Entry Fees (Marching Shows, Region Auditions, UIL, etc.)
- Equipment Needs (Sound systems, projectors, cameras, electronics, musical instruments etc. replacements/ upgrades)
- Transportation (bus fees, trailer registrations, tag fees, repairs, and maintenance)
- Meals for students when performing in marching competitions
- Leadership Programs
- Senior posters
- Senior gifts
- Scholarship Programs (Private Lessons, & Seniors)
- Uniforms

There is no secret or magic formula for the booster's and band's success. The Booster Club is an organization that runs entirely on volunteer power for the benefit of all students in the band program. With all members working together, we can achieve success and ensure that the years in band will be some of the best and most memorable years for our students.

Staying Informed

Communication is vital to the success of our organization. In addition to talking to your student, here are some excellent ways to stay informed:

1. **JOIN THE BAND APP!** Virtually all communications will be made via the Band App.
2. **ATTEND BAND BOOSTER MEETINGS.** The Band Booster meeting dates and times are posted on the Band App. The meetings are a great way to stay up-to-date on upcoming band activities and fundraising events.
3. **CHECK THE CCHS BAND WEBSITE.** Check the band website at <http://www.clearcreekbands.com/> regularly. Schedule changes, announcements and other info is posted there to keep you informed. The Band App calendar link will provide the most current info regarding the Band's schedule.

Contact Information for the Band Directors

Head Director	Tate Fincher	281-284-1873	tfincher@ccisd.net
Assistant Director	Jonathan Morales		jomorales@ccisd.net
Percussion Director	Robert Fish		refish@ccisd.net

Band Booster Board Contacts

President	Marie Boykin	mrobinson001@hotmail.com	281-455-3239
Vice President	Lela Rutherford	larutherford@comcast.net	832-221-4024
Treasurer	Linda Leighton	lindadleighton@verizon.net	832-221-3726
	Cortney Freeman	cortneyfreeman@gmail.com	417-724-9107
Secretary	Megan Millican	meganskala@hotmail.com	254-541-0535

Band Booster Meetings

All Booster meetings are held on the first Tuesday of the month at 6:30 PM in the Band Hall of Clear Creek High School, unless otherwise noted. Meetings occasionally change due to schedule conflicts, but in that case, a posting in the Band App will be made.

ALL volunteers for any position must first complete the CCISD background check form here:

<https://apps.raptortech.com/Apply/NTU4NTplbi1VUw==>

It only takes a few minutes, and you are good to go!

Volunteering with the Boosters

Volunteer Opportunities

This section highlights the activities and events that require support from volunteers. This list may change during the year as the schedule or needs of the program changes. As the Booster Club exists to support the entire band program of Clear Creek High School, our goal is to develop an outstanding band program. To

achieve this goal, it takes many dedicated volunteers all working together as a team throughout the year. Every band parent is a member of the organization.

Duties of the Booster Club include:

- Financial support
- Chaperoning all games, contest, trips
- Loading/unloading trucks/ equipment
- Driving/ hauling trailers to competitions/ football games
- Organizing and hosting parties for the band
- Uniform maintenance
- Water/ snacks/ meals during games & contests
- Maintaining equipment
- Assisting band directors
- Capital improvements
- Miscellaneous support to the Directors
- Spirit!

Bus Chaperones

Chaperones are responsible for assisting the directors and ensuring the safety of the band students. Students can be VERY loud on the way to an event. This is okay, as long as they stay seated and the bus driver can operate the bus safely. Different bus drivers have different standards of discipline on their particular bus and will often dictate what is acceptable on their bus. The band students, for the most part, are very respectful and know what behavior is expected of them. Chaperone designations and duty assignments are coordinated by the Volunteer Coordinator.

Travel Procedures: When you arrive, you will receive a numbered chaperone bag that corresponds to the bus you will be on. Attendance will be taken via the Band App by the students checking themselves in when seated on the bus. Attendance is coordinated by the Band Directors. It is very important that the students clean up after themselves. These are trash bags in the chaperone bag; it is a good idea to pass the bags back several times to keep the buses clean.

No instruments may be played on the buses. No hands or limbs outside the bus windows-ever. Never open the back door of the bus unless you are instructed to do so. Nothing is thrown out of the bus windows. Students know that they are representing CCHS and are usually well behaved. They are an amazing group of students! 😊

The students must stay seated until we approach the football stadium. They must be fully dressed before they exit the bus. Always wait for Mr Fincher to communicate that it is okay to let the students off the bus.

Check the bus after the students get off. Remind students to pick up their hats, gloves and shoes before they depart the bus. You cannot emphasize this enough with the students. Always tell them to check and double check for their belongings. ****Everything they have is black, and the bus floor is black!!****

Because so much of our communication during games is by using the app Band App, you must have a working phone with a full battery and a reliable backup battery!!

You will receive chaperone reminder emails (from Signup Genius) on the week you are signed up. If you cannot chaperone that week, try to give us as much advance notice as possible.

Truck Drivers

Truck Drivers are also needed on a voluntary basis to assist with transportation to/from events and football games. Frequently we will take more than one trailer to football games/ competitions. Therefore, volunteers with trucks/vehicles capable of pulling trailers are also needed.

Food Crew

During the Marching Band season, the Food Crew team provides meals, beverages and snacks, within budget guidelines, to provide reasonable nourishment to band students when they are otherwise unable to get a meal on their own due to attendance at required practices, football games, competitions and when traveling with the band.

Our Marching Band season begins with the first CCHS football game and ends with the final band competition for final CCHS football game, whichever comes last. During the time, the Food Crew provides about 30 meals and snacks for students. The cost for this is included in the students' band fees.

When students are required to be at school to practice and then to perform with the band at a football game or when they are required to travel or to be at school for competitions or other events at mealtime, they will be provided a meal that they select from one of our vendors. Gluten free, dairy free and vegetarian options are available.

It takes many hands to feed our hard-working band students and we welcome volunteers to the team!

Front Ensemble

The Front Ensemble is responsible for activities associated with the sideline percussion area for performances. You are not required to have a Percussion/ Drum Line student to volunteer in this area. Front Ensemble helps the students push front ensemble equipment on to the field. The students know where to place the instruments. Once the instruments are relatively in place, please immediately exit the area and find a seat off the field. Please no talking while waiting to push on to the field.

Props

Early during the summer, the volunteers begin working with the show designer and directors to figure out the prop design and how to accomplish it. We create the props and maintain them. Depending upon the complexity of the props, we may meet many times and will do everything from drilling to nailing to painting to sewing to prepare the props for use. We also load, assemble, disassemble and unload all props at football games and competitions.

Stage Crew/ Drum Major Podiums

Pushes stages onto the field. The students know where to place the stages and/or podiums. Once the stages/ podiums are in place, please immediately exit the area and find a seat off the field. Please no talking while waiting to push on to the field. The stage crew is also responsible for assisting with loading and unloading stage equipment at football games and competitions.

Uniforms

Uniform fittings will begin the first week of summer band. They are usually held in 2 hour shifts spanned over two weeks. Dates and times to be determined. Training will be provided on how to determine sizing of all uniform parts... it is EASY! And FUN! We prefer to have 5-6 fitters on a shift.

Uniform hemming, NO sewing machine required!

Fundraisers

Because the Clear Creek High School Band Booster is a 501(c)(3) non-profit organization, it relies heavily on fundraisers, individual donations and corporate contributions to generate its operating funds. The organization is run and manned by volunteers; it does not have paid staff. Our success is dependent upon the combined efforts of our many volunteers. We have a variety of fundraising programs and hope that every parent/ guardian can find one in which to volunteer. The following sections describe our major projects.

Hour-a-Thon

Grocery Card Rebates

March A Thon

Spirit Items

Spirit Nights

Kendra Scott

Friends of the Band Campaign

Hosting TCGC (Texas Color Guard Circuit)

Taste of Creek

BAFL Cards

Corporate Sponsorships

Events, Committees and Other Ways to Get Involved

End of Year Band Banquet

Homecoming Carnival

Homecoming Mums

Intermediate Night with the Band

Color Guard Assistance

Photographer

Equipment Repair

Region Audition Support

Hosting Regional Events (i.e.- TCGC, UIL Competitions, etc.)

Scholarship Committee for Seniors

Taste of Creek

Other Fundraising Events Ideas

Scholarship Guidelines

Scholarships will be granted on a funds available basis at the end of the school year. The financial health of the Boosters and availability of scholarships is dependent upon successful fundraisers and volunteer support. In order to participate in any scholarship, students must be a member in good standing with the Boosters and the school. Students must be UIL eligible to be considered.

Private Lesson Scholarships

Private Lesson Scholarships will be granted on a funds available basis and are at the discretion of the Band Director.

Qualifications:

1. Band member must be on the director's list of students who take private lessons
2. Band member must be in good standing (fees paid, equipment and uniforms returned, etc.)

Senior Scholarships

Senior Scholarships will be granted on a funds available basis at the end of the school year. The Booster Executive Board determines the maximum dollar amount available during the budget process. The number

and the dollar amount of Senior Scholarships will be determined in late March. Applications are available in Naviance.

Qualifications>

1. Band member must be a graduating senior
2. Band member must have participated in a High School Band Program for four years or a total of eight semesters or 2 years participation in guard.
3. Band member must complete and submit the scholarship application by the specified deadline. No extensions will be granted.
4. Band member must be in good standing (fees paid, equipment and uniforms returned, etc.)
5. A committee will evaluate the applications and determine recipients. Members of this committee will be selected from the CCISD community and will not have any relationships to the applicants nor have a senior being considered for a scholarship.

Other Information

Contest Attendance

Almost from day one of summer band, preparation is under way for the UIL Marching Contest. A LOT of hard work goes into putting the show together and as competition time draws near, we will show our support of the Band by attending the contests. Everyone is encouraged to show their spirit at these events. Banners and posters are a great visual reminders of our pride in our students. The Boosters will provide water and refreshments for the Band. We need parents, siblings, grandparents, neighbors, etc., at these events.

Proper Etiquette at Contests and Performances

Please note that there are certain etiquette standards for band contests and concert performances. It is appropriate to applaud when a group is introduced and at the end of each selection. It is also appropriate to acknowledge when high points of a marching show are performed by clapping. However, there should be **NO TALKING or NOISE** during the overall performance. During the week of contest, please show your support by letting the band members know what a tremendous job they are doing. It is important that we all show how proud we are of them for all the hard work they do.

Questions?

Please be sure to ask questions; this guide book provides a lot of information but it may not cover everything you need to know. Contact a member of the Executive Board if you have a “Booster” organization question. Band program and student requirement questions should be directed to one of the Band Directors. Color Guard program questions should be directed to the Color Guard Instructor.

Band Terms	Definition
Band App	How all information between Band Directors, students and parents will be communicated. Insert directions on how to join

Banquet	The banquet is held in May and is a great end of the year celebration. The band directors submit awards, and band scholarships are presented. A nice dinner is served and a DJ provides music to unwind after the business section of the event. There is a cost to attend and registration is mandatory.
Booster Meetings	The booster club meetings are held on the first Tuesday of every month unless a band event conflicts with this date. A schedule of meetings is provided on the calendar of the Band App and in the weekly Newsletter. Membership is encouraged and all members are encouraged to attend.
By-Laws	These are the governing laws of the booster club.
Calendar Sync Need to update	Navigate to the Band App and click the "Calendar" tab, select the "Sync Calendar" tab located next to the "Exit Band App" tab, select your mobile device from the list of devices and follow the directions. This is a great way to have the most current schedule information literally in the palm of your hand
Chaperones	The students travel by bus to each football game and marching competition. Each bus is assigned a chaperone. The chaperones must ride the bus and are not allowed to bring small children with them on the bus. The chaperones ensure the students safety, make sure the students are following the rules, and assist the directors as necessary. Attendance is taken for the bus prior to leaving school and prior to leaving the stadium or event venue. Upon return the chaperone makes sure the bus is free of trash and lost items.
Clinicians	Specialists that come and supplement the instruction the students receive from the band directors.
Communication	The first stop for information is the Band App, it will always have the most current information. The Newsletter is also a good way to find out what is happening with the band. You can access the Newsletter on the band website as well. http://www.clearcreekbands.com
Concerts	Each student is fitted and provided concert attire. The girls are provided black dresses for the concert season. Boys are provided a jacket, pants, cumber bund, bow tie and shirt. Concert etiquette from the students and the guests is mandatory at these events. All mobile devices should be on silent and talking should be kept to a minimum while the bands are performing.
Corporate Sponsors	The band is always looking for various businesses to donate funds or in-kind donations to the band. They are recognized in the concert programs, on the band website, and on the band trailers.
Leadership Team	Each band section by instrument is assigned Section Leader(s). Students must apply to be considered a Leader and participate in auditions. Once selected these students help teach other students in their section and maintain order during practice.
Double Dave's	Take place after home football games.
Drum Majors	Three students are selected after an application process and audition to be a Drum Major. These three students conduct the marching band during the field performances and in the stands. They are expected to help instruct students, maintain order, and be good role models.

Fees	The student fees are broken into three sections for band members. These fees are assigned based on the services and materials needed for that section. The fees cover costs such as meals, transportation costs, clinicians, contest entry fees, uniforms, and other items.
Flip Charts	These are the small charts with music that the students use when marching, playing in the football stands, and for performances during the halftime festivities. They are strongly recommended as they are very useful.
Game Day	If a game day falls during the school week the students must remain after school for practice prior to the game. Game day meals are provided after practice. The students must wear their black band shirt and athletic shorts that fit under their marching uniform. When they get on the bus they must have their water jug, flip charts with music, marching shoes, and instrument. At the game the students are not allowed to eat while they are in uniform. They are allowed to drink water only. They are expected to stay in their section and are not allowed to socialize with friends outside of band. All mobile devices must be put away during the game as well. The students must travel to and from the game on the bus. A tweet will be posted when the students are close to the school for parents to pick up their students. When picking up your student, please do not park or wait in the drive thru area. Please park in a parking spot and wait for your student to come to you. This helps with the loading and unloading of students and equipment.
Game Day Meals	On days in which students do not have the opportunity to leave school for an evening meal between practice and game or event times, a light meal, water, and fruit is provided.
Grocery Rebates	Randall's and Kroger's allow people to link their reward cards to their school organization. For every dollar that you spend the band will receive a portion of the proceeds. We simply accept the checks.
Homecoming	The students are allowed to wear their mums or garters. The marching band performance is usually moved to after the game due to the homecoming ceremonies occurring at halftime. The usual game day procedures are followed.
Leadership Camp	Learning sessions for the leadership team are provided in July and two workshop days are provided just prior to the start of summer band.
Loading Crew	This is a group of students that make sure all instruments are loaded properly on the busses and the trucks/trailer.
March A Thon	Takes place in December. Students march through a neighborhood and play holiday music for a fee. It's a great fundraiser for the band.
Patches	Patches are available for purchase at the various marching festivals. Some require the purchase of one patch and then a year rocker patch for each year that the student participates. These patches are usually sewn onto the letterman jacket.
Percussion Camp	These are learning sessions for the percussion group that are held in July
Pit Crew	The pit crew is made up of students and adult volunteers. They are responsible for loading, setting up the pit and percussion instruments and other items prior to the game, at half time, after the game, and unloading once back at school. The other large

	items are the drum major stands, and large instruments. Please help in clearing the path in and out of the band hall after a game or event to expedite the unloading process.
Practice/ Rehearsals	All practice/rehearsals times are listed on the calendar on the Band App and in the Newsletter.
Private Lessons	If a student is interested in private lessons they should contact the band director and they will be given the contact information for private lessons. Private Lessons are optional yet invaluable and prices vary.
Scholarships	Each year the booster club budgets a specific amount to be distributed as senior scholarships in the spring. The scholarship requirements are distributed at the booster club meetings and at school by the band directors. Each scholarship application is anonymously judged by outside band members, teachers, and booster club members. The scholarships are presented at the band banquet in May.
Scoring	Scoring is done on a scale of 1-5 with 1 being the best. If the band receives all "1"s for the Marching, Concert, and Sight Reading Contests, they receive the honor of Sweepstakes.
Sectionals	During concert season the students have individual section practices/rehearsals. The times for these "sectionals" are determined by the director of the band that your student participates in.
Senior Nights	The parents and senior students are recognized prior to the beginning of the football game. A senior picture is taken at this time as well. Prior to game day each senior must complete and submit a senior bio to the directors to be read at the presentation time.
Shoe Fitting	Around the second week of summer band the directors set up a day in which students are fitted for their marching shoes. Shoes may be purchased for your student at this time if they are freshmen or if they have outgrown/worn out a previous pair of marching shoes. You may pay by cash or check made payable to Tote Unlimited and the cost is usually around \$42.
Sign Up Genius	How all volunteer activities/ jobs are filled. Links will be placed in the Weekly Newsletter and on the Band App to volunteer for specific jobs/ events.
Solo/ Ensemble	Solo/Ensemble is a competition that is strongly recommended for all band students to demonstrate their musical talent by performing a solo and or an ensemble with other band students. There are fees to participate, that may be paid prior to the contest due date. Music for the event may be purchased as early as December prior to the competition school year.
Spirit Items	Spirit items such as shirts, jackets, bags, and other misc. items are available for sale on designated days. Notification of when those items will be available will be made via the Band App or reaching out directly to a Booster Board Member.
Spirit Nights	Various restaurants designate specific nights in which people indicate that they are from the CCHS Wildcat Band and the band will receive a portion of all sales for the evening.

Spring Trip	Each year a trip is scheduled for the band. Every four years the band has a big trip followed by smaller trips each year in between. The cost is estimated at the beginning of the year and broken into payments to make it easier for students to attend.
Summer Band	Summer Band begins the first full week of August. For the first three weeks of summer band the students learn the marching fundamentals and some drill in the morning and then the music in the afternoon. The students have a lunch break in the middle of the day, they can either bring their lunch or leave for lunch. They are encouraged to dress according to the weather. Each student will be provided a water jug and is encouraged throughout the day to keep hydrated.
UIL Hospitality	In the fall the band hosts the UIL concert competition and band parents provide volunteers to host these events.
Uniforms	There are two uniforms provided by the district, marching uniforms and concert attire. Both uniforms require some additional items to be purchased such as marching shoes, marching jackets, socks, shoes, etc.
Water Jugs	Each student is provided a water jug during the first week of practice. Students are required to bring the jug with them to all practices, games, and events. They must be filled with water ONLY.
Website	Pictures, videos, upcoming events, calendars, forms, booster info, and much more is all located on the band website. http://www.clearcreekbands.com
8 th Grade Night	The eighth-grade students from the feeder middle schools join the band at one of the football games. They sit with their coordinating sections and participate with the high school band members.